

## How do I register for iPay?

- Go to https://my.adp.com
- Click in "Register Now"
- Enter the Self Service Registration Pass
  Code: STP1-iPAY
- Select "iPayStatements" as the self-service product

• Enter the following information to validate your identity: Name, Last 4 Digits of your social security, full date of birth

• You will then be prompted to complete a registration process and select a password.

 Upon completion of the registration process, you'll be able to access you pay statements by visiting <u>https://my.adp.com</u>

Download iPay Enrollment Instructions

For assistance registering please contact the Help Desk (615) 297-3750